



SELECTION PROCEDURES FOR THE ACHIEVEMENT IN INTERNATIONAL RESEARCH/CREATIVE ACTIVITY AWARD

Objective

The annual Achievement in International Research/Creative Activity Award honors outstanding faculty members who have demonstrated excellence in research and/or creative activities that is international or global in scope.

Awards Per Year

One to two awards will be conferred annually. The recipients of the award will receive an international travel support stipend and will be recognized at a special awards ceremony in November.

Eligibility

Applicants must:

- be a current or former full-time ECU faculty member;
- have taught at ECU at least three continuous years;
- have demonstrated sustained high quality research/creative activity associated with global or international topics -OR- have demonstrated sustained high quality research/creative activity with international collaborators; and
- have been involved in international research/creative activity at ECU in the academic year in which they apply.
- not have received this award previously while employed at ECU.

Application Procedures and Guidelines

Individuals applying for the Achievement in International Research/Creative Activities Award should submit an application packet electronically via email to the Assistant Vice Chancellor for Global Affairs at GlobalAffairs@ecu.edu no later than 5 p.m. on **September 15th** or next business day should that day fall on a weekend.

The application packet should include:

1. a curriculum vitae, not to exceed five pages;
2. a cover letter, not to exceed three pages, that highlights the applicants international research and creative achievements during the most recent three years of continuous service at ECU;
3. additional support materials, not to exceed ten pages, that describe and emphasizes the impact of the applicant's body of work on their field of scholarship. Support materials may include letters of recommendation, research abstracts, reviews of creative

achievement, or any other information that could assist the selection committee with reaching a decision.

For the purposes of this award, international research/creative activity is defined as:

1. research/creative activity that focuses on global or international topics; OR
2. research/creative activity carried out with a collaborator or collaborators based in another country.

Evaluation Procedures

The Global Affairs Committee will appoint three to five members to serve as the award selection committee. Following the appointment or election of a selection committee chair, the selection committee will update evaluation rubrics, if necessary, prior to the announcement of the award.

In September, submitted packets will be made available to members of the selection committee. The selection committee will review and evaluate the submitted materials according to the checklist and rubric. After review of submissions, the selection committee will identify its top candidates in rank order for Global Affairs Committee discussion.

The selection committee will then forward to the Assistant Vice Chancellor for Global Affairs the names of all applicants, indicating the applicant or applicants they have selected to receive the award, and the supporting documentation of the selected recipient. The Assistant Vice Chancellor will review the selected recipient's application packet in accordance with the approved award procedures and either concurs or will meet with the committee to seek resolution.

In November, the award recipients will be recognized during the annual International Awards Ceremony. Following the public announcement of this award, the Assistant Vice Chancellor will send an award letter to the recipient and letters of appreciation to other applicants.

The award winner's portfolio will be kept on file for public review in the Office for Faculty Excellence Reading Room, Joyner Library.